

# SUPERVISOR'S COPY

## Queensland Rural Medical Education



### Payment Schedule for Practices for first year general practice Registrars

QRME will provide practice subsidy at the commencement of the each semester following receipt of confirmation of:

- Signed employment contract, and
- Practice invoice.

The following timeframes also apply:

Weeks of Semester	Semester 1 (GP Start)	Semester 2 (Rural Medicine Seminars)
At week 4	<ul style="list-style-type: none"><li>• Learning Plan</li><li>• Complete Activity data sheet (weeks 1 - 4)</li><li>• Practice Invoice for teaching allowance with learning plan attached</li></ul>	<ul style="list-style-type: none"><li>• Learning Plan</li><li>• Complete Activity data sheet (weeks 1 - 4)</li><li>• Practice Invoice for teaching allowance with learning plan attached</li></ul>
At week 13	<ul style="list-style-type: none"><li>• Review of Learning Plan</li><li>• Feedback on Registrar progress</li><li>• Activity data sheet (weeks 5 - 13)</li><li>• GP start - confirmation of completion of 35 KCA's</li><li>• Practice Invoice for teaching allowance</li></ul>	<ul style="list-style-type: none"><li>• Review of Learning Plan</li><li>• Feedback on Registrar progress</li><li>• Activity data sheet (weeks 5 -13)</li><li>• Confirmation of attendance to 2 Rural Medicine Seminars</li><li>• Practice Invoice for teaching allowance</li></ul>
At week 26	<ul style="list-style-type: none"><li>• End of Term feedback on Registrar progress</li><li>• Activity data sheet (weeks 14 - 26)</li><li>• GP start - confirmation of completion of 75 KCA's</li><li>• Supervisor evaluation</li><li>• Practice Invoice for teaching allowance</li></ul>	<ul style="list-style-type: none"><li>• End of Term feedback on Registrar progress</li><li>• Activity data sheet (weeks 14 - 26)</li><li>• Confirmation of attendance to 4 Rural Medicine Seminars</li><li>• Supervisor evaluation</li><li>• Practice Invoice for teaching allowance</li></ul>

